



<b>Please select a program:</b> <input type="checkbox"/> Full Day Toddler Program <input type="checkbox"/> Half Day Toddler Program <input type="checkbox"/> Half Day Preschool Program <input type="checkbox"/> Full Day Preschool Program <input type="checkbox"/> Before and/or After School Program	<b>Please select a location:</b> <b>North York:</b> <input type="checkbox"/> 38 Forest Manor Road* <input type="checkbox"/> 50 Forest Manor Road**
<b>Looking to start:</b> _____	

# Waitlist Application Form

Thank you so much for your interest in our programs.

Please note that until you have received a confirmation of your application from our office, your child will not be placed on the waitlist. We will contact you when a spot becomes available and you may contact us when it has passed the estimated date. Due to the nature of our waitlist - please refer to our Parent Handbook - we are unable to provide families of their exact position on the waitlist or an exact date when a spot would become available.

When an enrollment opportunity becomes available, our office will notify the family immediately by email and provide 3 working days for the family to respond before offering the spot to the next child on the waiting list. Families who failed to respond within 3 working days will be removed from our waitlist. Please make sure your email address is correctly and clearly printed on the application form and check your email regularly, including junk and spam folders. Families can only defer/postpone their start date 3 times before being removed from our waitlist.

Once the child's enrollment is confirmed, a non-refundable deposit is required. The deposit will be applied toward the base fee<sup>†</sup> for the first month of care. Please note that the first month's tuition fee is required to be remitted prior to the start date and the last month's tuition is due at the end of the first month's care.

## Child Information

Child's Name: \_\_\_\_\_  
First Middle Last

Address: \_\_\_\_\_

Date of birth: (YYYY/MM/DD) \_\_\_\_\_ Age: \_\_\_\_\_

## Parent/Guardian Information

Relationship to child: \_\_\_\_\_

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

eMail Address: \_\_\_\_\_

Home phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

Work phone: \_\_\_\_\_ Extension: \_\_\_\_\_

## OFFICE ONLY:

Date received: \_\_\_\_\_

Received by: \_\_\_\_\_

Reset date: \_\_\_\_\_

Reset by: \_\_\_\_\_

Information updated on: \_\_\_\_\_

Information updated on: \_\_\_\_\_

Information updated on: \_\_\_\_\_

Information updated on: \_\_\_\_\_

\*Only part time toddler and preschool programs are offered at this location from 9 a.m. to 2:55 p.m.

\*\*Both part time (AM and PM programs) and full time toddler and preschool programs (7:30 a.m. to 6 p.m.) are available at this location.

† Base Fee: any fee or part of a fee that is charged in respect of a child for child care, including anything a licensee is required to provide under the Child Care and Early Years Act, 2014, or anything a licensee requires the parent to purchase from the licensee.